



OFFICE OF HOMELAND SECURITY

GRANT MANAGEMENT MEMORANDUM

2008-040

Date: November 20, 2008

To: All Governors' Office of Homeland Security (OHS) Subgrantees

From: Grants Management Division

RE: FY08 Homeland Security Grant Program (HSGP) Governing Body Resolution Clarification

The FY08 Homeland Security Grant Program (HSGP) California Supplement to Federal Program Guidance and Application Kit, released on May 7, 2008, indicated in the Sample Resolution that "The Governing Body has reviewed and hereby approves application for (name of grant program) for up to \$ (requested amount) for the following Projects (Project A, Project B, etc)."

The Sample Resolution correctly indicates the Governing Body authorizes a named individual to act on their behalf in all matters pertaining to this grant award.

Effective immediately, this requirement for the Governing Body to review and approve the application has been rescinded.

The previous year's guidance language is still in effect. The Operational Areas must appoint an Anti-Terrorism Approval Body (Approval Authority) to have final approval of the OA's application. Each member of the Approval Authority must provide written agreement with the OA's application for funds.

The Governing Body Resolution indicates the Governing Body "appoints agents authorized to execute any actions necessary for each application and subgrant." In effect, the Governing Body authorizes an individual(s) to execute for and on behalf of the named applicant any actions necessary for the purpose of obtaining federal financial assistance provided by the federal Department of Homeland Security and sub-granted through the State of California.

We apologize for any confusion caused by the guidance. Should you have any questions, please feel free to contact your program representative or the Grants Management Division at (916) 324-8908.

Sincerely,

JOHN ISAACSON
Interim Deputy Director
Grants Management Division